**REGGAE LIFE JAMAICA MUSIC FESTIVAL**

 December 26, 2017 11:00 AM – Until

***VENDOR APPLICATION & AGREEMENT - FOOD***

***Application Deadline: October 31, 2017.*** Only 30 spaces available so please sign up as soon as possible. Price increase after October 31. ***NO EXCEPTIONS ON THIS EARLY BIRD OFFER***.

Name/Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Zip:\_\_\_\_\_\_\_ Phone : \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax :\_\_\_\_\_\_\_\_\_\_\_ Website:\_\_\_\_\_\_\_\_\_\_\_\_

Emergency Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type of vendor:

 Reggae Life Jamaica Music Festival Vendor□ Other □

If other, please state products to be sold \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Early Bird Booth Fees are $15,000.00 for vendor. One (1)10’X10’ Tent will be provided. The price Includes Three (3) vendor passes, as well as two (2) parking pass. Electricity will be provided. Other vendor fee is $10,000.00, please complete application fully and sign both forms.

PLEASE NOTE: After October 31st the fee will increase to $18,000.00. No Exceptions. Any questions please call, office 941-1193 or cell 431-1471 \899-9331. **We reserve the right to ask you to remove any misrepresented items in your booth. Failure to remove any such item may result in fine or removal from the Festival.**

Please make Cheque or Money Order to **Reggae Life Jamaica Music Festival**

Submit application with payment to

You will be notified of your acceptance with a confirmation & information packet.

**All spaces will be assigned at the discretion of the festival administration on a first come first serve basis.**

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*By signing this agreement you expressly release Reggae Life Jamaica Festival, the event Sponsors, The community of spring field, as well as the owner of the Festival site of and from any and all liability for damage, injury or loss to any person or goods which may arise from the rental and occupation of vendor space by the (application’s) you agree to hold* ***Reggae Life Jamaica Music Festival****, and the owner of the festival sites harmless of any loss or damage by reason thereof. You also agree to comply with the government and health regulations in operation of your booth. You agree that you have read and agree with the BOOTH PLOICES outlined in the attachment.* ***Reggae Life Jamaica Music Festival*** *may choose may choose to terminate this agreement at any time if you choose not to abide by our BOOTH POLICES.* ***Reggae Life Jamaica Music Festival*** *reserve the right to make changes in this agreement as needed. You understand your entry fee shall not be refunded if you do not attend or if all part of the show is cancelled due to fire calamity or any other act of god, public enemy, strikes, statutes or ordinances or any legal authority or any other cause beyond our control.*

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**BOOTH POLICIES**

Please, the read the following information carefully as these policies pertain to all vendor!

1. **You should have:**
2. Quality merchandise.
3. A well-maintained, safe area.
4. Courteous, friendly, staff
5. An attractive and professional looking booth an display.
6. The appearance of your booth is critical to the overall atmosphere of the audience’s perception of the event. we highly encourage imaginative booth design, flags, banner, etc.
7. **Booth selection:**
8. Booth are selected based on type and quality of the products you sell.
9. We reserve the to refuse anyone for whatever reason an return fees.
10. **Booth Placement:**
11. Is based on when your application is received and type of product (s)
12. **The Event is Rain or Shine**
13. Booth fee are non-refundable.
14. Early Bird Reggae Life Vendor: $15,000.00 (10’x 10’ space). After October 31, the fee increase to $18,000.00
15. **Payment:**
16. Cash, Cheque or Money order made payable to Reggae Life Jamaica Music Festival
17. **For each individual space rented, you will receive:**
18. A single 10’x10’ tent for your booth setup.
19. 3 NON -TRANSFERABLE Vendor passes and 1 vehicle.
20. **Power: 101 volts will be provided:**
21. The vendor must bring own extension cords, power strips and lighting, as needed. No Propane lanterns allows

**OTHER REQUIREMENTS/INFORMATION:**

• Vendor are prohibited from sell alcohol, water & juice of any kind.

• All vendor cooking must have fire extinguishers.

• Please stay within the space you are assigned.

• All equipment used in operation a booth during the event will be the event will be the vendor, including table, chair, lighting, maintain and removing booth materials, leftovers, and trash. Please leave your area clean as it was when you arrived.

**• Food handler permit:**

 ° Vendor selling food are required to provide a photocopy of food handlers ID

 Upon the submission of their applications. Application submitted without

 Valid food hander ID, will not be accepted

• **Setup/Breakdown:**

° Please show up on time for load-in not or you will not be able to setup. You

WILL NOT be able to set up before the time listed below! Booth must be completely set up, open, & ready for business when the gates open at 10:00am; remain set up an open until the last band finishes and the crowd leave. No early breakdown

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 Or late setup will not be allowed**. No exception!!!**

• **Load in:**

 ° Saturday-Monday: 6:00 PM -10:00 PM. limited setup. All equipment left overnight at vendor’s own risk.

 ° Tuesday 6:00 AM - 9:00 AM. No vendor will be allowed access after 8:00 AM

• **Taxes:**

 ° All relevant tax remittance is the sole responsibility of each vendor

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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